



# 1stField Properties and Management Limited



81 Wales Road, Kiveton Park, Sheffield, S26 6RA Tel: 01909 772777

Property Address: \_\_\_\_\_

Rent Per Calendar Month: £ \_\_\_\_\_ Security Deposit: £ \_\_\_\_\_

Enclosed with this guarantor agreement is an application form, which, together with this document must be completed, signed and returned to us, without amendment. Tenants will not be able to take occupancy until all of this information is received and references taken up. References can often take at least 2-3 days to obtain so please keep this in mind and return these forms to us as soon as possible. Applications for a guarantor must have a current UK address with a proof of this supplied.

Please note where more than one tenant is named on the agreement the guarantor will be responsible for both tenants; should either tenant choose to vacate the premises the guarantor will still be responsible for the remaining tenants under the terms of the tenancy agreement.

Should a tenancy fall into arrears 1stField Properties will pursue the tenant in the first instance and then the guarantor for full settlement of the arrears, although 1stField Properties will endeavour to keep the guarantor up to date with current arrears throughout the tenancy, it is ultimately the responsibility of the guarantor to check with the tenants and 1stField Properties on a regularly basis for an update of any arrears or breach of tenancy agreement.

**DUTY OF A GUARANTOR:** To undertake to irrevocably keep the landlord(s) indemnified and to make good to the landlord(s) on demand all loss, damage and expenses arising out of the following in connection with the landlord(s) property:

Any default by the tenant(s) in payment of rent

Any breach or failure to observe or perform any of the covenants terms and conditions of the tenancy agreement.

Failure on part of the tenant(s) to give up possession at the end of the tenancy or any continuation or renewal thereof

Should the tenant vacate the property prior to the end of the agreement period, or an continuation or renewal therefore without giving proper written in accordance with the tenant agreement, the losses incurred by the landlord(s) by way of lost rental income until such a time as the proper written notice has expired.

Declaration – I undersigned, declare that the information given on the attached application form is true to the best of my knowledge and belief. I authorise you to obtain any relevant information from any of the references and hereby authorise the release of such relevant information. Furthermore, I have read and understand the above and agree to abide by the conditions herein.

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

# Full Reference Guarantor Form

Please return this form to 1st Field Properties Ltd. Asterisks (\*) indicate a field is mandatory.

## Agency Details

Letting Agent Name \*

1st Field Properties Ltd

Letting Agent ID \*

1005

## Property Details

Total Monthly Rent \*

£

Abode \*

Building/House Number \*

Building/House Name \*

Address Line 1 \*

Address Line 2 \*

Town \*

County \*

Postcode \*

## Guarantor Details

Name of Tenant (Who you are acting for) \*

Relationship with Tenant \*

## Guarantor's Contact Details

Title (e.g. Mr, Mrs, etc.) \*

First Name \*

Middle Name \*

Last Name \*

Date of Birth (dd/mm/yyyy) \*

Telephone Number \*

Mobile Number \*

Email Address \*

Previous Full Name (if your name has changed in the last 6 years)

### Guarantor's Details

Marital Status \*

Any recent arrears or adverse credit? \*

☐

If you have had any recent arrears or adverse credit within the last 10 years, please provide details on the 'Additional Information' page.

### Guarantor's Current Address Details

Abode \*

Building/House Number \*

Building/House Name \*

Address Line 1 \*

Address Line 2 \*

Town \*

County \*

Postcode \*

Move In Date (Estimate) \*

What is your current residency position? If 'Tenant', please complete the section titled 'Landlord / Agency Details' below.

Tenant

☐

Owner

☐

Live with Parents

☐

Family / Friends

☐

Staff Accommodation

☐

### Guarantor's Previous Address Details (if available)

If you have occupied any previous addresses other than your current address in the last 10 years, please enter the most recent one below. Please provide any further addresses, going back up to 6 years, on the Additional Information page.

Abode \*

Building/House Number \*

Building/House Name \*

Address Line 1 \*

Address Line 2 \*

Town \*

County \*

Postcode \*

Move In Date (Estimate) \*

Move Out Date (Estimate) \*

## Landlord / Agency Details For Your Current Address

Please note that we cannot accept landlord references from relatives or friends. All contact details must be your landlord or letting agents' business, not personal, details.

Name of Landlord / Letting Agent \*

This is a Letting Agency

☐

This is a Private Landlord

☐

Title (e.g. Mr, Mrs, etc.)

Contact First Name \*

Contact Last Name \*

Contact Telephone Number \*

Contact Email Address \*

## Source of Income

Please note that we cannot accept references from relatives or friends. All contact details for income referees must use their business, not personal, details.

Employed (PAYE)

☐

Self-Employed  
(Self-Assessment)

☐

Self-Employed  
(Accountant)

☐

Investments / Savings

☐

Benefits (please state which type)

Employer / Accountant Name \*

Annual Income Amount \*

Title (e.g. Mr, Mrs, etc.)

Contact First Name \*

Contact Last Name \*

Primary Contact Number \*

Secondary Contact Number

Contact Email \*

Comments / Further Information (if you have further income sources, please specify these on the next sheet)

## Identification

National Insurance Number \*

Identification Type (e.g. passport, driving licence, etc)

Identification Number \*

Bank Account Number \*

Bank Account Sort Code \*

## Authorisation

I confirm that the information provided in this application form is true, accurate and complete. I understand that the information that I have submitted will be used in order to assess my suitability to be granted a tenancy agreement, or to be named on the tenancy agreement as a Guarantor, or to verify my identity to prevent and detect crime and money laundering, and acknowledge that the information that I have provided will be shared with third parties for this purpose. I understand and agree that current or former employers, landlords and letting agents may be asked to provide additional information about me or to verify information that I have provided, calls for which are recorded for training and monitoring purposes. I further acknowledge that the information that I have provided will be submitted to credit reference agencies in order that a credit check can be conducted. I understand that Rent4sure Ltd is not entitled to disclose a copy of my credit report to me but that I may obtain a copy of the report by applying to the relevant credit reference agency directly. I understand that I may be refused a tenancy, or may be found unsuitable to act as a Guarantor, as a result of the searches and references obtained by Rent4sure Ltd. I acknowledge that the referencing services provided are provided to the letting agent or landlord (as the case may be), and agree that I shall not seek to hold Rent4sure Ltd liable for such refusal nor shall I seek to bring any claim against Rent4sure Ltd for any loss or damage suffered by me as a result of such refusal.

☐ By ticking this box I agree to Rent4sure Ltd contacting me by e-mail and/or telephone regarding other goods and services that may be of interest to me, such as broadband, utilities, telecommunications and insurance products. Rent4sure Ltd may also on occasion share your personal data with third parties, such as the providers of these products, if you tick the box. If you change your mind in the future you can withdraw your consent at any time by contacting us (using the details in our Privacy Policy) or by using the unsubscribe option in e-mails. For more details on how we use your personal information, including details about the third parties with whom we may share your personal data, please see our Privacy Policy here: [www.rent4sure.co.uk/legal#privacy](http://www.rent4sure.co.uk/legal#privacy).

Rent4sure Ltd is a controller under data protection law. For further details about how we collect and process your personal data, together with information about your privacy rights, please see our Privacy Policy here: [www.rent4sure.co.uk/legal#privacy](http://www.rent4sure.co.uk/legal#privacy).

Guarantor's Name \*

Guarantor's Signature \*

Date (dd/mm/yyyy) \*

## Additional Information

If you need to provide any previous addresses, names, credit history or other sources of income please describe them below.

**Supplementary Orders (for use by 1st Field Properties Ltd only)**

**Rent Protection**

RP 6 Months  
1 Month Excess

☐

RP 6 Months  
Nil Excess

☐

RP 12 Months  
1 Month Excess

☐

RP 12 Months  
Nil Excess

☐

**Legal Expenses Insurance**

LEI 6 Months

☐

LEI 12 Months

☐

**Know Your Customer**

Know Your Customer Checks find proofs of identity, proofs of residency, and identify potential alerts for your applicants in line with your Anti-Money Laundering regulations.

Add Know Your Customer

☐

**Right to Rent Check**

Right To Rent Checks help ensure you are verifying your tenant's right to reside in the UK, in line with your obligations under the Immigration Act 2014.

Add Right to Rent Check

☐